

## Why use HotDocs when I can use macros?

### Easy template development and more power

HotDocs has an intuitive development interface, which allows documents to be automated quickly, without any knowledge of VBA or programming. Documents are automated within the word processor, and all document formatting is handled by the word processor, so there is no need for word processor users to learn new formatting methods. More of the document can be automated with HotDocs – computations, verb tenses, gender references, dates and numbers and more can all be formatted accurately and automatically in the document without having to write and maintain complex macros. HotDocs can also automate and output PDFs.

### Assembling multiple forms and documents from one input

A question and answer session can be designed to gather all relevant information for any combination of any number of documents. When complete, HotDocs will assemble all documents simultaneously selecting the information specifically required for each document.

### User friendly

Logical structures can be created to dynamically re-structure the process of document assembly based on previous answers, allowing a level of user-friendliness difficult and costly to achieve with macros. The template author can organise data input in a logical order that gives an efficient and flexible workflow.

### Desktop overhead, maintenance and support

Desktop HotDocs is a highly stable application, which can be installed and used without any of the stability problems that can occur when loading word processors with internal programming such as complex macro-based templates. With HotDocs Online your templates can be used from a web browser, lowering the desktop overhead and cost of ownership. HotDocs provides a standard that can be easily maintained and supported.

### De-skilling and interactive help

Online and offline help resources can aid preparation of documents by unskilled operatives who are guided through the process. Document authors can either turn to archived intelligence and research, right within the templates, for judgment calls or be prompted automatically with input from an intranet or extranet.

### Knowledge database

An invaluable repository of special instructions, language, unique clauses or terms can be built within the templates. Template prompts let users know when to include these special inputs. This ensures complete consistency and accuracy in drafted documents.

### Integration

HotDocs' open COM API allows integration to document management and workflow systems.

### Database links

HotDocs templates can be linked to existing databases, without programming, to pre-load a document template with accurate information, instantly. Data inputted into any document interview can be saved and re-used in another document, avoiding re-keying of data.